

**Governing Documents Committee Minutes**  
**May 15, 2023 Meeting**  
**Via Zoom and Phone**

Committee Members Present: Andrea Sedlak (chair), Claudette Dirkers, Leslie Everett, Douglas Gill, Jewel Wieczorek.

Committee Members Absent: Morgan Squires

CALL TO ORDER: 7:13 P.M. MST

**Review and approve minutes of previous meeting—**

These minutes were not ready yet so this agenda item was postponed to next meeting.

**Committee members' reports on work done since the last meeting—**

At the 5/11 Board meeting, Andrea moved that the Board retire the Firearms Policy and accept the revised Firearms Guidelines as a Newsletter article and for inclusion in a welcome packet for landowners. Board approved this by unanimous voice vote. Andrea also presented the draft Bylaws Amendments, Summary Table, and Cover letter, asking that the Board approve these to be sent to landowners for 30-day review and comment. Discussion recommended several minor edits to the letter, but also noted that not all references to “election meeting” had been amended in the Bylaws document, so Andrea withdrew her motion and informed the Board that the GDC would review the further edits needed and she would resubmit her motion via a Board email vote. Andrea reported to the GDC that she had since reviewed and corrected the entire document to exclude all references to “election meeting.” She also corrected a few other things that needed to be adjusted and highlighted the recent changes in the extracted amendments document. She updated the summary table accordingly and edited the cover letter to landowners based on the recommendation in the Board meeting. Claudette and Leslie looked over these newly edited documents and had some suggestions.

**Discussion of recent edits to the proposed amendment materials—**

Cover letter. The committee discussed suggested edits from Claudette and Leslie to the cover letter.

**Doug moved and Claudette seconded that the committee send the revised letter to the Board for approval to go to landowners in the 30-day review package. Motion passed with unanimous voice vote.**

Excerpted amendments to the Restated Bylaws and Summary Table. The Committee reviewed all additional changes. As noted, those edited all references to an “election meeting.” A handful of other edits fixed a few other items. Committee members discussed at length how to clarify the extended voting period for proposed Covenants or Master Plan amendments would depend on a clear decision on the majority of proposed amendments. **Jewel moved and Doug seconded that the committee send the proposed amendment excerpts and summary table to the Board for approval to go to landowners in the 30-day review package. Motion passed with unanimous voice vote among those still in attendance (Leslie left prior to this vote).**

**Discussion of the final Firearms document--**

Verified that this document is not titled as a “policy,” but as guidelines.

**Next Steps—**

Andrea will submit the further revised Bylaws Amendments, Summary Table, and Cover letter in email motion to the Board for approval to send to Landowners for their 30-day review and comment.

The Governing Documents Committee Approved These Minutes on May 8, 2023.

**Next Meeting**— June 5, 2023.

**Adjournment**—

**Jewel motioned and Doug seconded the motion to adjourn the meeting. Motion passed with unanimous voice vote.**

MEETING ADJOURNED 8:56 P.M. MST