

# Minutes of the Governing Documents Committee

## June 11, 2020 Meeting (by phone)

Committee Members Present: Andrea Sedlak (chair), Ken Hurley, Jerry Ladewig

Committee Members Absent: Charlotte Mizzi

Landowners Present: None

CALL TO ORDER: 1:17 P.M.

### Discussion—

Discussed the status of the materials for the mailing of the Bylaws Ballot, scheduled for June 15. Stuffing will occur at Jerry's house, with Ken helping and possibly Tracy. Discussed who will do what in connection with the ballot voting work. Discussed potential ballot counting officials and volunteers.

Reviewed the revised draft of Covenants section 4 that Ken and Jerry prepared and completed additional edits to that text. Revisited our earlier revisions to section 5 and confirmed several additional revisions up through Section 5.07(b). Discussed the challenges of enforcing the Covenants without significant penalties.

### Action Items:

By June 15: Jerry will mail the full package.

By June 24: Andrea will draft the sign-in sheet template for the ballot counting meeting and the ballot tally sheets. Will also write the instructions.

By first week of July: Andrea will finalize the full formatted sign-in sheets for use at the ballot counting meeting. Will coordinate with Karleen to find out the # of returned ballot envelopes to estimate whether the vote will reach a quorum. If not yet, consider a reminder to landowners to vote. Jerry will draft text for the reminder.

By July 17: Train the ballot sign-in/verifier and counting staff by zoom.

On or after July 18: Hold meeting to count the ballots if there is a quorum.

By August 10: Create the final version of the Restated Bylaws based on the outcomes of the votes.

**Motions made.** Jerry motioned to accept the May 21, 2020 committee meeting minutes. Ken seconded it. Motion passed unanimously.

### Finished Business (email actions since previous committee meeting on May 28):

On May 31, Andrea sent committee members a draft of the committee's report to the Board presenting the committee's recommended changes to the Restated Bylaws. After a few edits, the committee approved sending this report to the Board in support of the Revised and final voting package on the Bylaws."

On June 1, Andrea sent committee members drafts of the materials to go in the Bylaws vote package. After some discussion, the documents were finalized this date and the committee agreed to submit these to the Board. On June 5, Andrea sent the Board the committee's report on landowner comments and the finalized materials for the ballot mailing. The Board approved sending this package at its June 8 meeting.

### Meeting Schedule:

Upcoming Gov Docs Committee Meetings—

June 24, 1:00 P.M.

Call-in numbers 406-272-4075 or 877-660-4969.

MEETING ADJOURNED: 3:03 P.M.