Election Committee Meeting Minutes—September 18, 2019

Committee Members Present: Dennis Riley, Andrea Sedlak, Charlene Murphy, Claudette Dirkers, and Charlotte Mizzi (who arrived late by several minutes)

Also Attending: Karleen McSherry, Administrative Assistant

Landowners Present: None

Call-in Attendees: Charlotte Mizzi

CALL TO ORDER: 6:07 P.M.

Topics discussed—
The EC determined it could not address agenda item #2 because landowner input on the election procedures document had not closed and the Board had not voted on any recommended changes. Similarly, the EC decided it was premature to discuss agenda item #3 because nominations were not yet final. The EC meeting focused on three of the remaining agenda items.

1. Approved the minutes of the previous meeting, September 4, 2019.

2. Reviewed and revised the Election Day Flowchart.

3. Reviewed and edited the list of potential volunteers for task assignments on Election Day.

4. Discussed and decided on the series of subsequent meetings needed to prepare for the election.

Motions made—
Charlene moved and Claudette seconded that the committee accept the minutes of the September 4, 2019, Election Committee Meeting. **Motion carried unanimously among all present.** (Charlotte was absent for this vote but after she arrived said she would have abstained because she was absent for that meeting.)

Action Items:

The committee confirmed the following schedule of meetings and trainings:

Wed 9/25, EC mtg, 60 Taurus Rd, NG—finalize all election mailout documents
Sun 10/6, 2:00 Stuffing party at 60 Taurus Rd, NG
Wed 10/9, 6:00 p.m., EC mtg at 60 Taurus Rd, NG—finalize the edited flowchart, all training instructions, plans for training props
Wed 10/16, 7:00 p.m., Election Verifier Training, 12 Kenton Lane, SG
Wed 10/23, 7:00 p.m., Election Ballot Counting Training, 23 Golden Age Village
Mon 10/28, 7:00 p.m., Election Sign-in Training, 23 Golden Age Village

MEETING ADJOURNED: 8:03 P.M.