

Election Committee Meeting Minutes –August 22, 2019

Committee Members Present: Dennis Riley, Andrea Sedlak, Charlotte Mizzi, Charlene Murphy, and Claudette Dirkers

Also in Attendance: Karleen McSherry, Administrative Assistant

Committee Members Absent: None

Landowners Present: None

Call-in Attendees: Andrea Sedlak, Charlene Murphy

CALL TO ORDER: 6:14 P.M.

Topics discussed—

EC members reviewed and edited two documents and discussed other matters:

1. Approved the minutes of the previous meeting.
2. Reviewed and edited the 2019 Annual Election Letter.
3. Reviewed and edited the 2019 GLA Proxy Form.
4. Discussed sending the half-sheet requesting landowners to indicate the email address they will use if they intend to vote by email.
5. Considered which Board members could take charge of the activities on Election Day.
6. Discussed keeping track of how landowners are contacted and sent the Election materials.
7. Discussed need for help stuffing the large Election mailing.
8. Scheduled two EC meetings during September to cover all the materials that will be required for the October 7 Election Packet mailing.

Motions made—

Charlotte moved and Dennis seconded that the committee accept the minutes of the August 7, 2019 Election Committee Meeting. **Motion carried unanimously.**

Action Items:

Prior to the next EC meeting, committee members will review the Absentee Ballot form, the draft Election Day Flowchart, and the list of tasks and volunteers who helped during the last election meeting.

Next meeting: 6 P.M. on September 4, 2019; location to be determined. Second September meeting: September 18, 2019 at 6 P.M. at 60 Taurus Road in North Glastonbury.

MEETING ADJOURNED: 8:19 P.M.