

Notes from Donna for Project Review

Draft Minutes for the Project Review meeting on November 26, 2018

Committee Co-chair Kevin Newby convened the meeting at 7:36 pm in the kitchen at Liberty Hall in North Glastonbury.

Committee members present: Co-chair Gerald Dubiel, Ia Williams and Donna Lash-Andersen

Committee members absent: Richard Johnson and Leo Keeler.

Landowner present: Debbie Newby

Shed on Jupiter Way: The committee reviewed a project review application for a shed in NG to be located on a parcel off of Jupiter Way which is accessed off of Capricorn. By consensus the committee questioned the need for a driveway project review application in light of the fact that this parcel appears to be accessed on a private subdivision road; found the Form A section of the application form to be incomplete; and noted that no one from the committee had done any field work for this application.

Action Item: Co-chair Gerald Dubiel will inform the applicant that his Project Review application is not complete, that the parcel corners and shed location need to be marked, and that the committee needs some time to review whether GLA driveway standards apply to private subdivision roads.

Fee for delayed project applications: The committee discussed and agreed by consensus to recommend a \$500 assessment fee for delayed project applications.

Action Item: Ia Williams, Donna Lash-Andersen and landowner Debbie Newby will collaborate to draft the wording for the new policy and bring it back to committee.

Shed on Capricorn Drive: Discussion about a shed in NG which is already built on northern Capricorn without project review followed.

Action Item: Dubiel and Lash-Andersen will arrange a conference call with the owners advising them of the requirement to submit a Project Review application prior to any construction and in particular, in this case, to inform them that the application still needs to be done after the fact.

Closing discussion focused on the rural residential character of Glastonbury as established by the governing documents and the question of whether the approval of accessory buildings prior to the construction of a dwelling— some of which are now

housing commercial businesses –adds to or detracts from the rural residential character of Glastonbury. No consensus was reached.

The meeting adjourned about 9:30 pm.

Respectfully submitted,

Ia Williams