

Document Request Form and Agreement

FOR LANDOWNERS REQUESTING RECORDS, REPORTS OR DOCUMENTATION
FROM THE ASSOCIATION

Per Mont Code Ann. 35-2-907 regarding inspection and copying of records, the requestor is required to “describe with reasonable particularity the purpose and the records the member desires to inspect” and the records must be directly connected with the purpose. Further, “the corporation may impose a reasonable charge, covering the costs of labor and material, for copies of documents provided to the member.”

Please fill out the following information, sign, and submit this form to the GLA by postal mail, e-mail or fax.

Name: _____ Phone: _____

Address: _____

e-Mail: _____ Fax: _____

Parcel/Tract No.: _____ ☐ North ☐ South

Description of Information Requested:

Please provide with reasonable particularity the purpose for which information is to be used or reason for request, and how the information requested directly relates to this purpose:

Please indicate how you wish to receive the information (at the GLA’s discretion, depending on type of information requested).

_____ Arrange for Pickup _____ Postal Mail _____ e-Mail _____ Fax

I understand that there may be administrative costs incurred by the GLA in fulfilling such requests, and therefore, I agree to pay the reasonable charges imposed to cover both the costs of labor and materials upon the receipt of the information I am requesting. (MCA 35-2-908 (3))

Landowner’s Signature

Date